

# Planning the Residency



ARTS & SCIENCE COUNCIL  
Charlotte-Mecklenburg

## **Define your Objectives...**

What do you want to accomplish during and as a result of the residency? Consider the long-term impact. How will the residency experience continue to be beneficial after the artist leaves?

## **Plan the Residency...**

- Schedule the planning meeting with your teaching artist at least three weeks prior to the proposed start date. Good planning takes time and communication- give yourself time to create something great!
- Make sure all of the participants are present at the planning meeting, including a member of the school administration that can make decisions about scheduling and facility use.
- Plan follow up meetings, and arrange email communication so everyone stays in the loop and has a say in the planning.

## **Implement Your Plan...**

Every residency is unique- communicate frequently about how things are working and any changes that need to be made. Keep a reflection journal to record ideas, solutions, and triumphs, and share these with your colleagues and Teaching Artist. Above all, have fun and enjoy your student's creativity!

## **Evaluate the Residency...**

Did your students accomplish the goals you set for them at the start of the residency? How do you know? What worked? What could you improve? How did the residency impact your teaching? How can you extend the impact of the residency to include the school as a whole or the community at large?